



DATE:

SAMPLE

Partners Name	
Address	
Contact Person	
Mobile, Email and Other details	

Dear Sir,

Blueleaf Cyberspace Systems Pvt Ltd., (Blueleaf) the owner of the Software products (99attendance and 99stops), is pleased to appoint you as a Partner for its above mentioned products.

The following terms and conditions will apply:

1. Non-exclusive distribution rights for 99attendance and 99stops.
2. Payment terms and conditions of Clients for 99attendance in Table 1 below
3. Payment of Partners Commissions for all products in Table 2 below
4. The validity of this appointment is for a period of 12 months, extendable



SAMPLE

Installation and Support Terms

- ❖ Installation of the product is conducted online and through the internet. There is no need for any physical presence for installation.
- ❖ Blueleaf will provide Technical Support to Customer via both telephone and electronic mail on weekdays during the hours of 9:30 AM through 6:00 PM IST time.
- ❖ Demo on the product and closure of clients will be the responsibility of the Partner
- ❖ Installation of the product for the client will be done by Blueleaf, but any help required for any issues will need Partner contribution, have to be carried out accordingly
- ❖ Training on the product and collateral for the Partner will be provided by Blueleaf, who will also offer support through WhatsApp for each client created and all the employees implemented
- ❖ Blueleaf also sends weekly WhatsApp reports on to each client on all products.
- ❖ Terms and Conditions and Privacy policies of the Software and others aspects are in detail on our website: www.blueleaf360.com and this letter of appointment accepts that the Partner has read and accepted them as a condition to being appointed, which by signing at the end of this document, they so agree

99attendance & 99stops costing: TABLE 1:	CLIENT PRICES & PAYMENT TERMS (Taxes are extra)	
Base Cost of Product for 0-10 people	US\$50/month	US\$ 500 annual cost
Minimum period for payment	3 months	
Cost beyond 15 people	US\$5/person/month	
Discount on Annual payment for larger companies	10-20% depending on the size of the order	
Trial Period	15-30 days	



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Partners Commissions and Payment Terms

- ❖ The payments will be done as per Table 2 below. Payments will be done for receipts of amounts on the 10th of the month for the previous months receipts, viz: 1st to 30th.
- ❖ All Billing and Invoicing to the Partners Client will be done by Blueleaf with a copy to the Partner. In cases of performance, the Partner can do the invoicing as long as a copy of the invoice is given to Blueleaf
- ❖ Blueleaf is not responsible for any sub-Partners or others who the Partner deals with with regard to the client or order and any such payments will come from the Partners commissions
- ❖ Blueleaf will deduct any statutory taxes or deductions as per the rules of the Government where the product has been sold as so required for payments made to the Partners or Clients
- ❖ Blueleaf has the right to change any terms and conditions at any given time and ownership and decisions regarding its products made by its management are final

TABLE 3:

Partner COMMISSIONS AND PAYMENT TERMS (Taxes are not included in calculations)

Revenue upto US\$ 1,000 per month (receipts only)	15%	Amounts are range specific to move into the next commission range. <u>Example:</u> If a Partner crosses to US\$3,000 in that month, he will get 15% for the 1st 1,000 and 20% on the remaining 2,000. Revenue cannot be carried forward
Revenue from US\$1,001 to US\$ 5,000 per month (receipts only)	20%	
Revenue from US\$5,001 to US\$10,000 per month (receipts only)	25%	
Revenue above US\$ 10,001 per month (receipts only)	30%	

**For Blueleaf Cyberspace Systems
Authorised Signatory**

**For Partner
Authorised Signatory**